

# 🎉 Getting Started with Dropbox Paper

Dropbox Paper is great for capturing ideas and gathering quick feedback from your team. You can use words, images, code, or media from other apps, or go ahead and connect your calendar and add to-dos for projects.

*Explore and edit this doc to play with some of these features. This doc is all yours. No one will see your edits unless you share this doc.*

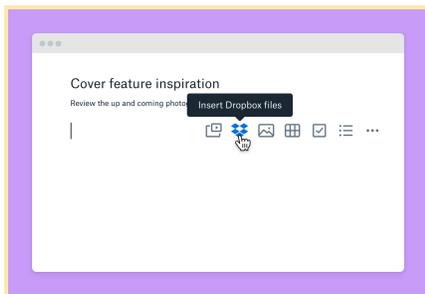
## The basics

**Selecting text** activates the formatting toolbar, where you can apply basic formatting, create lists, and add comments.

✓ Create to-do lists

- Bulleted lists
- 1. Numbered lists

**Starting a new line** activates the insert toolbar, where you can add media from other apps, links to Dropbox files, photos, and more.



**Add emojis** to your doc or comment by typing `:` and choosing a character.



## Images

**Selecting images** activates the image toolbar, where you can align images left, center, right or expand them to full width.



Paste images or gifs right next to each other and they'll organize automatically. Click on an image twice to start full-screen gallery view.





*You can add captions too*

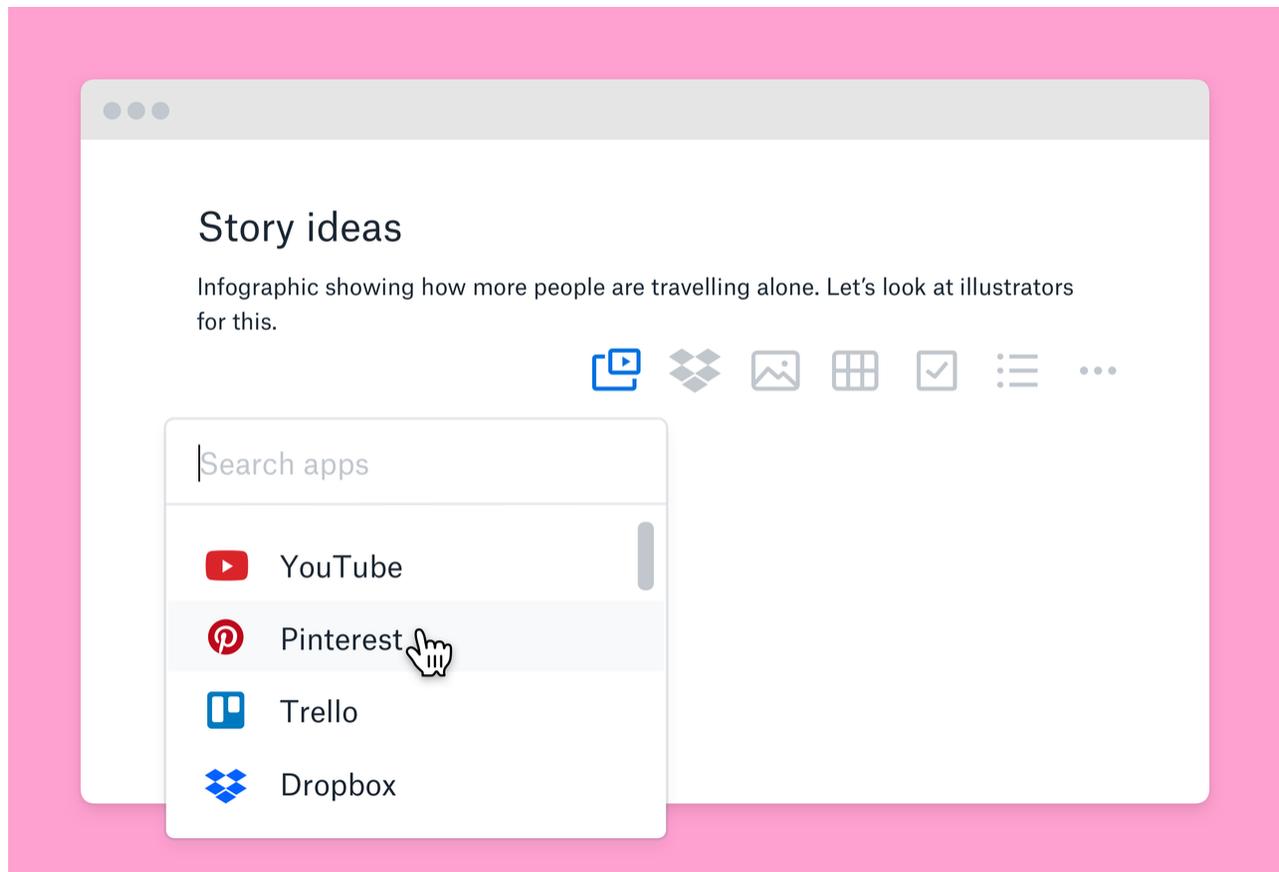


*What a strange, melting toaster!*

## Form meets function

You and your team can create the way you want, with what you want. Dropbox Paper adapts to the way your team captures ideas.

**Add media from apps** like YouTube and Vimeo, or add audio from Spotify and SoundCloud. Files from Google Drive and Dropbox update automatically. Start a new line and choose add media, or drop in a link to try it out.



## YouTube

<https://youtu.be/fmsq1uKOa08>

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## SoundCloud

<https://w.soundcloud.com/player/?url=https%3A%2F%2Fsoundcloud.com%2Ftycho%2Fspoon-inside-out-tycho-version&autoplay=false>

<https://soundcloud.com/tycho/spoon-inside-out-tycho-version>

## Dropbox files

<https://www.dropbox.com/s/bgi58tkovntch5e/Wireframe%20render.pdf?dl=0>

## Code

**Write code** in Dropbox Paper with automatic language detection and syntax highlighting. Start a new line and type three backticks (```).

```
public class HelloWorld {  
    public static void main(String[] args) {  
        System.out.println("Hello, World");  
    }  
}
```

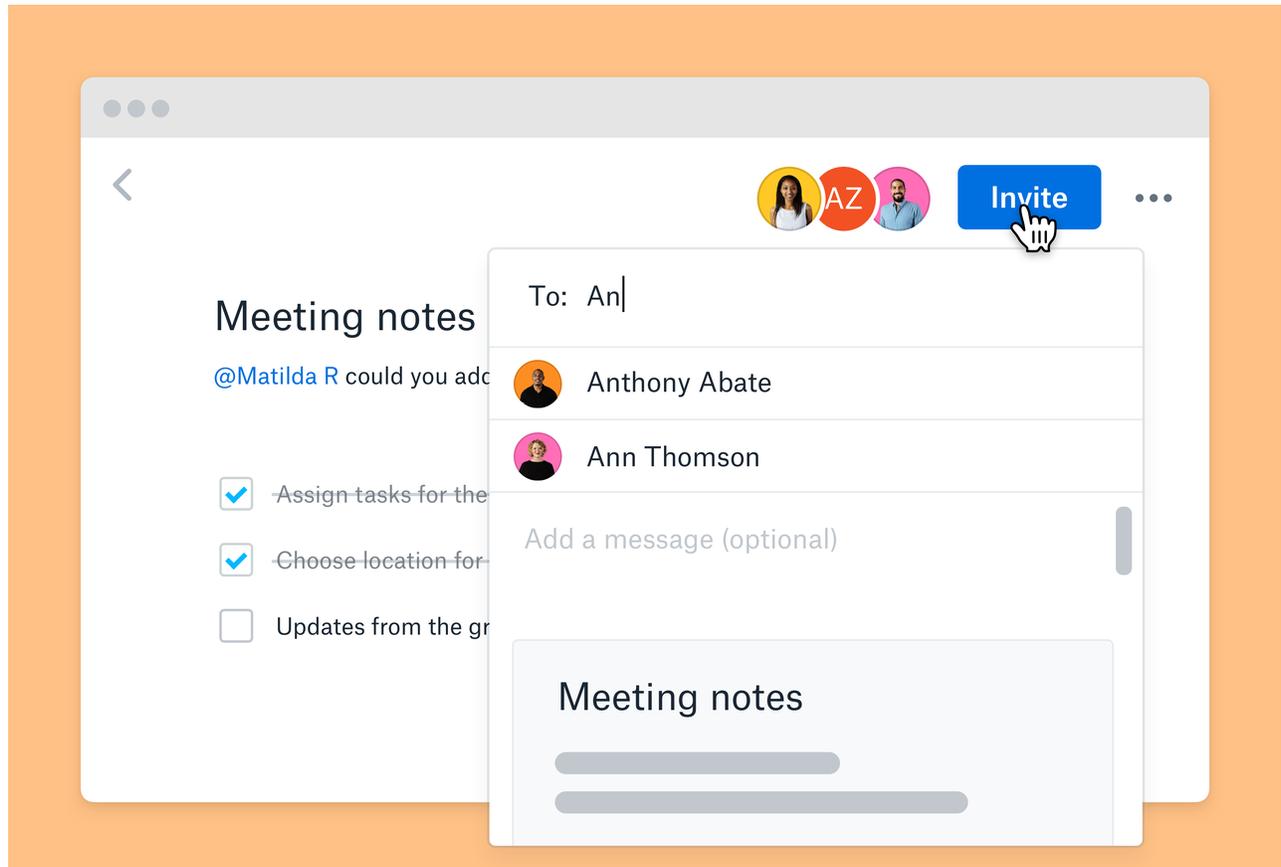
## Tables

**Create a table** with the menu that shows up on the right when you start a new line.

To insert a row or column, hover over a dividing line and click the +	★
To delete, select rows/columns and click the trash can	★★
To delete the entire table, click inside a cell, then click the dot in the top left corner of the table	★★★

# Collaborate with people

**Invite people to your doc** so they can view, comment, and edit. Invite anyone you'd like—team members, contractors, stakeholders—to give them access to your doc.



**Make your docs discoverable to your team** by adding them to shared folders. Invite-only folders create more privacy.

## Comments

**Add comments** on a single character, an entire document, or any asset by highlighting it. **Add stickers** by clicking the 😊 in the message box.

## To-dos

**Bring someone's attention to a comment or to-do** by typing @ and their name or email address. Reference a doc or folder by typing + and its name.

- ✓ Mentioning someone on a to-do assigns it to them and sends an email [@Patricia J](#)
- ✓ Add a due date by clicking the calendar icon [@Jonathan C](#) [@Patricia J](#)
- ✓ You can also mention docs + 📄 [Getting Started with Dropbox Paper](#) Fri, Apr 20, 2018

## Go mobile

Edit, create, and share Paper docs on Android or iOS phones and tablets. Download the apps in the [App Store](#) and [Google Play Store](#).

## Help

Visit the [help center](#) for more about Dropbox Paper.

For more tips, click the ? in the bottom right of the screen and choose **Paper guide**.

**Give us feedback** by selecting “Feedback” from the ? in the bottom right of the screen. We’d love to hear what you think.